

Darmstadt
February 07, 2019



TECHNISCHE
UNIVERSITÄT
DARMSTADT

INSPIRED

International Project Week
for Interdisciplinary Research-Oriented Digital Learning



Summer 2019 | Application guide

Welcome to INSPIRED!

Before you begin the application procedure, prepare the following requisite documents:

- Transcript of your academic records
- Brief (one-page) motivation letter
- Copy (PDF scan) of your passport (valid for at least 6 months after the end of the program) or passport application receipt

If applicable, provide also:

- Language certificate indicating your skill level in English or confirmation of participation in an English course
- Certificate of Bachelor / Master Degree

To submit your online application, go to:

<http://www.inspired-darmstadt.com/index.php/application>

Upon clicking the [Apply Now] button, you will be redirected to the TU Darmstadt MoveON platform for incoming students:

<https://tuda.moveon4.de/locallogin/55b8849b84fb96032c000000/eng>

To register, provide the required personal information and log in using your email address and a unique password of your choice.

Read the **Information about the online application form** carefully.

Note: Disregard the request for the final PDF application file print-out, but save the document in your digital records.

When you are ready, click [Next] and start your application process.

Below, we have listed sections and fields of the application form that do not specifically conform to the INSPIRED program format and might prove confusing or problematic. To complete your submission successfully, follow the provided guidelines.

PERSONAL INFORMATION

Identity document | Your passport (or passport application receipt)

CURRENT STUDIES AND REQUESTED STAY | Exchange details

Are you coming from a partner institution? | To find out whether your home institution is an official international partner of the Technische Universität Darmstadt, please contact the International Office at your university

Framework | Select INSPIRED from the drop-down menu

Institution | Select your home institution from the drop-down menu
If your university is not listed, please contact us (see below)

LANGUAGES SKILLS | English skills

Language level | Please follow the link provided in the information tab [i]:
<https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>
to critically evaluate your skill level

Do you already fulfill the language requirements for an exchange at TU Darmstadt? | Please disregard the note provided in the information tab [i] as our program does NOT offer any language courses

Since English is the language of INSPIRED, we expect our participants to have sufficient English skills to fully engage in our program (active teamwork, oral presentation, written report, practicals, company tours, everyday communication)

Proof of English language proficiency or confirmation of participation in a language course | Although not obligatory, providing your English skills certificate / confirmation of participation in an English course is desirable

If you do not have such a document, please upload an empty file to be able to proceed with your application

Does not apply to students from English-speaking countries or students who study at a partner university with English as main language

If you are one of them, please upload an empty file to be able to proceed with your application

RELEVANT DOCUMENTS TO BE UPLOADED

Academic transcript of records | Unofficial version is sufficient

Motivation letter and / or Learning Agreement | In a brief (one-page) motivation letter, tell us what INSPIRED you to apply and take part in our program

Certificate of Bachelor / Master Degree | If applicable

If you have any further questions regarding the application form, please contact us:

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